



LOCAL 399

EDUCATIONAL TRAINING FUND

New Blended Online / Classroom Chief Engineer Course

Local 399 Chief Engineer Course Dates For 2012

Friday's 9:00 AM to 12:00 PM

Seminars Held at Local 399

Office and Training Center

2260 S Grove St. Chicago IL 60616

- | | |
|-------------------|---|
| 1. 1/13/12 | <i>Overview</i> |
| 2. 1/20/12 | <i>Record Keeping (On-Line)</i> |
| 3. 1/27/12 | <i>Budget Preparation</i> |
| 4. 2/03/12 | <i>Reports and Presentations (On-Line)</i> |
| 5. 2/10/12 | <i>Human Relations</i> |
| 6. 2/17/12 | <i>Planning and Time Management (On-Line)</i> |
| 7. 2/24/12 | <i>Green Technology</i> |
| 8. 3/02/12 | <i>Benefits of an Internal Workforce (On-Line)</i> |
| 9. 3/09/12 | <i>Health and Safety</i> |
| 10.3/23/12 | <i>Energy Conservation</i> |

FEES

Course Fee

ETF Contributors:

No Charge

Non-contributor Members:

\$50.00

Non-Members:

\$200.00

Book Fee for All:

\$35.00

Pre-registration: A Must

Parking available

Any Questions contact: Education Department 312-372-9870 Ext.4121 / 4123