



May, 2015

**TO: Plan Participants who have children enrolled in Local 399's H&W Plan**

The Affordable Care Act (ACA) requires everyone to have health insurance coverage or pay a penalty via their income tax return. The Internal Revenue Service has determined that a Social Security Number (SSN) is the best personal identifier to confirm that this health insurance requirement is being met. We are required by law to request this information from you. The H&W Fund Office has not required the SSN of your children during the enrollment process. As a result, the Fund Office, without your help, is not able to deliver all plan participants' SSNs to the IRS as required.

**WE NEED YOUR HELP!**

You or your spouse can call the H&W Fund Office (312) 372-9870 Option 3 – to determine if SSNs are missing in your family enrollment records. We will take a missing SSN by phone, fax (312) 842-0291 or mail.

Member Name: _____ SSN: _____ / _____ / _____ or Plan ID #93990 _____
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Child Name: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Child Name: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

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